

Himachal Pradesh University
"Academic Branch"

File No. 1-537/2009-HPU (Acad)

Dated:- Shimla-5, the 27.04.2015

Notification

Pursuant to the decision taken by the Executive Council Vide Resolution No. 12 in its meeting held on 31-03-2015 and as per requirement of the First Ordinances of H.P. University, Chapter 38, the Vice-Chancellor has been pleased to notify **The Regulation for Affiliation of Colleges** alongwith annexure A to E (Application form, list of Essential Documents, Undertaking, Land Title Certificate, Revised Inspection/Provisional Affiliation/Temporary Affiliation/Permanent/annual continuation affiliation fee) for all the Colleges/Institutions affiliated to/associated with H.P. University, Shimla-5 which will be implemented from the academic session 2015-16. The details of annexure (pages 1-15) is enclosed herewith for strict compliance.

Yours faithfully

Encls:- As above

SD/-

Registrar
H.P. University, Shimla-5
Dated:-27.04.2015

Endst No: Even

Copy forwarded to the following for information & further necessary action:-

1. The Principal Secretary to the Chancellor, H.P. Raj Bhawan, Shimla-2.
2. The Secretary, University Grant Commission, Bahadurshah Jafar Marg, New Delhi.
3. The Principal Secretary/Additional Secretary (Hr. Education) to the Govt. of H.P. Shimla-2.
4. The Director of Higher Education to the Govt. of H.P. Shimla-1
5. The Dean-cum-Director, College Development Council, H.P. University, Shimla-5.
6. The Dean of Studies/DSW/Chief Warden, HPU, Shimla-5.
7. The Director, ICDEOL/UIIT/UCBS/IIHS/Principal HPUCES, Shimla.

P.T.O

8. The Director, H.P. University Regional Centre, Dharamshala, H.P.
9. All the Chairman/Chairperson, Teaching Department, HPU, Shimla-5.
10. All the Principal of (Govt./Pvt/B.Ed./Professional) Colleges affiliated to/associated with H.P. University with a copy of Regulations. All the Principals are further directed to submit complete proposal for grant of privilege of affiliation/extension of affiliation (provisional/(temporary/permanent) in respect of all courses as per new guidelines for the academic session 2015-16 immediately for constitution of Inspection Committee failing which admission of the various courses will not be entertained for the academic session 2015-16. Further, the Private/B.Ed/Professional Colleges are directed /advised to collect the FDR's lying with this University for various courses and submit the security charges as mentioned in the Regulations at the earliest.
- 11. The Finance Officers, HPU, Shimla-5 with the request to create a new Budget Head/Account so that Security Charges & affiliation/Inspection fee may be deposited in the same account/Head and all the expenditure related to affiliation/Inspection or other expenses may be charged from the new affiliation account/Budget Head.**
12. Jt. Controller (LAD), HPU, Shimla-5.
13. All the Branch Officers, H.P. University, Shimla-5.
14. The Secretary to VC/SPS to the Vice-Chancellor/Registrar, HPU, Shimla-5.
15. All the Dealing Supdts/Dealing Asstt.(Affiliation) Academic Branch. H.P. University, Shimla-5.

Sd/
Registrar

HIMACHAL PRADESH UNIVERSITY
SUMMER HILL, SHIMLA-5

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REGULATIONS FOR AFFILIATION OF COLLEGES

(Himachal Pradesh University Regulations for Affiliation of Colleges (**as per Statute 16 and Ordinance 38.6**), the Regulations for grant of provisional/temporary/permanent affiliation and continuation of affiliation as per Notification No. 1-3/87-HPU (Acad.) Vol-IX dated 09-07-2010 and letter No. 1-286/Misc-HPU(Acad.) dated 25-09-2008 vide which the UGC (Affiliation of Colleges by Universities) Regulations, 2009 and (Norms and Guidelines for granting No-objection-Certificate to start various courses in the State of H.P. in the Private Sector) respectively were adopted and notified).

1. Norms/Guidelines apply to the under mentioned courses and already running different courses by this University:-

- (i) Graduate Courses in Arts, Science, Medical/Journalism, Commerce, Law including BBA and BCA.
- (ii) Post Graduate Courses in Arts, Science, Media/Journalism, Commerce, Law, Business Administration including in Sanskrit PGDCA.
- (iii) Graduate & Post Graduate Courses in Sanskrit, and
- (iv) Any other course(s) like Education, Medical, Management, Nursing and all type of Professional courses etc. which may be started in near future.

2. Application fee:-

Each application is to be made as per Form at Annexure A with its supporting documents as per Annexure B, C, D and E and accompanied with a bank draft of Rs. 25,000/- for each Course/Unit (neither refundable nor adjustable) in favour of the Finance Officers, Himachal Pradesh University, Summer Hill, Shimla-5 or deposited in University account directly and so as to reach in the office of the Registrar as per Ord.38.4 and 38.13. However, the Vice-Chancellor at his discretion on the merit of the case may condone the delay in the submission of application after due date with the late fee as prescribed from time to time

3. Security Charges:-

A sum of Rs. 5.00 lacs for each Course/Unit is to be deposited in the University Account as security deposit to ensure compliance of these norms which will be refundable as per provisions of Accounts Manual of Himachal Pradesh University.

4. Eligibility Criteria for Provisional/Temporary Affiliation:-

The Proposed college/institute seeking provisional affiliation, at the time of application/inspection by the University, shall satisfy the following requirement(s) in respect of any of them prescribed by the University Grants Commission and State Government:-

- a) Undisputed ownership and possession of land measuring not less than 2 acres/ 10 Bighas/20 Kanals/7500 sq. metres or as prescribed by the concerned Regulatory Body, preferably at one place and shall have open ground/space for extracurricular activities of minimum 500 square metres. Existing Private College/Institute will not be considered for additional course(s)/programme(s) if they are running in residential area or do not fulfil the above mentioned requirement.
- b) Academic building sufficient to accommodate the faculties, lecture/seminar rooms, library, laboratories etc. and sitting space per student should be at least 10 square feet.
- c) Number of teaching and non-teaching staff as per University Grants Commission/Regulatory Body or State Government Norms.
- d) Necessary laboratory equipments and any other thing etc. as prescribed by the university Grants Commission/Regulatory Body concerned, if any.
- e) In the first year not more than three undergraduate courses with maximum intake of 60 students in each course for Undergraduate and 30 for Postgraduate course will be permitted.
- f) The institute/College will follow the reservation guidelines of the Government of Himachal Pradesh.
- g) The Institute/College will follow the fee structure as decided by the Government of Himachal Pradesh/Himachal Pradesh University.
- h) All registers and records including audited statement of accounts, as required to be maintained under the Regulation(s) Order(s) of the UGC/State Government/University shall be maintained and made available as and when required for inspection.
- i) All the affiliated/associated/constituent Colleges/Institutes will appoint a PIO under RTI Act, 2005 and supply a copy of the same to the University. The Registrar, Himachal Pradesh University will be the 1st Appellate Authority.
- j) Any other order(s)/Instruction(s) issued by the University Grants Commission/Regulatory Body/State Government or Himachal Pradesh University.

5. Procedure for granting Provisional/Temporary Affiliation:-

The application to start a new college/Institute and to get it provisionally/temporarily affiliated can be submitted by the Central/State Government Institutions/Colleges and Trust/Society and shall submit the following certified copy(s) of the following documents:

- a) Copy of NOC received from the State Government and certified copies of registration of the Society/Trust along with details of Constitution and Memorandum of Association;
- b) Letter from the Competent Authority designated by the Government concerned for classification of land and its location as Metropolitan or other areas;

- c) Land Use Certificate from the Competent Authority designated by the Government concerned;
- d) Registered land/Govt. leased land documents in the name of the applicant/Society/Trust;
- e) Appropriate order from the Govt. permitting the Society/Trust to start the college/institute with details of the course/programmes intended to be offered;
- f) Building Plan of the proposed college/institute prepared by a registered Architect and approved by Competent Authority Designated by the Govt. concerned;
- g) Registered documents by the registered Society/Trust earmarked land and buildings for the proposed college/institute;
- h) Policy with regard to teaching/non-teaching recruitment, retention, development etc.

Provided, if the University is satisfied on preliminary scrutiny of the application/documents issue a **letter of Intent** to cause an inspection for which prescribed fee as per Annexure E is to be deposited within a period of one month for physical verification of all the requirements of the grant of provisional/temporary affiliation.

6. Eligibility Criteria of Permanent Affiliation:

A college who wishes to get permanent affiliation shall apply to the University at any time after completing five years of temporary affiliation in the prescribed proforma along with a fee of Rs. 50,000/- (Rupees fifty thousand only) neither refundable nor adjustable in favour of the Finance Officer, Himachal Pradesh University Summer Hill, Shimla-5. The procedure for granting permanent affiliation shall be the same as for granting provisional/temporary affiliation given in the Regulations.

Provided, if the University decides not to grant permanent affiliation to the college for reasons to be recorded in writing, or its failure to meet the conditions/requirements for getting such affiliation, the college/institute may apply again if it fulfils the conditions/requirements subsequently, but not earlier than six months from the date of rejection of its earlier application, but the permanent affiliation will not be given in any case to the College/Institute who is not fulfilling all the conditions.

Provided further, if the College/Institute needs certificate to the effect that the College/Institute has been granted provisional/temporary/permanent affiliation then a fee of Rs. 500/- be deposited in University account.

7. Continuation of Affiliation:

Every College have to deposit the temporary/permanent/continuation of affiliation alongwith prescribed fee as per Annexure-E before the start of session i.e. 30th June otherwise the University has a right either to withdraw the affiliation of the concerned Institute/College or to take other action as it may deem fit.

8. Eligibility to apply for addition of new course(s) of study:

Any proposal for adding new course(s) shall be considered by the University only after ensuring the following equitable distribution of facilities of higher education, having due regard in particular, to the need of the unserved, underdeveloped, rural, hilly, tribal and backward areas within its jurisdiction:

- a) Any proposal for raising the existing undergraduate college to postgraduate college level shall be considered by the University only after satisfactory completion of three years of the under graduate programme and the proposed buildings, qualified faculty and other infrastructure facilities are fully created as per The Regulations;
- b) Each application for addition of a new temporary course or for upgrading the existing programme to post-graduate level shall be accompanied by a fee of Rs. 50,000/- (Rupees fifty thousand only) in favour of the Finance Officer, Himachal Pradesh University, Summer Hill, Shimla-5.
- c) The procedure for granting additional new course temporary affiliation shall be the same as for granting temporary affiliation given in the Regulations.

9. Penalties:-

Penalties may be impost on the College/Institutions granted temporary/permanent affiliation on failure and /or deviation to comply with the Regulations.

The College/Institutions who has been granted temporary/permanent affiliation does not complete the conditions made by the Inspection Committee(s)/ University, the Executive Council may take such action as it may deem fit.

Provided if any college/institute included under section 2(f) and receiving UGC Grants under section 12 (B) is found guilty of violation of the Regulations, the UGC may take such action as it may deem fit, including that of withholding the grants to the concerned college/institute and /or delisting the said college/institute from the list of colleges affiliated by the University.

APPLICATION FOR GRANT OF PROVISIONAL/TEMPORARY/PERMANENT AFFILIATION TO ESTABLISH/RUN COURSE(S) PROGRAMME(S) SUCH AS UNDER GRADUATE COURSES IN ARTS, SCIENCE, COMMERCE, LAW, SANSKRIT, MEDIA/JOURNALISM, INCLUDING BBA AND BCA ETC. AND OTHER POSTGRADUATE COURSES ETC. IN THE PRIVATE SECTOR.

A. General Particular/Information

1	Name of the Institution/College	
2	Postal address in full with Pin Code	
3	Telephone No/Fax No./E-Mail	
4	Nearest Town with distance in Kms, if located in rural area.	
5	Name of the Course(s)	
6	No. of Units/Intake proposed (including whether it is for New Programme or for additional intake in a recognized programme).	
7	Academic Year (including the month) from which the programme is proposed	
8	Type of affiliation: (Provisional/Temporary/Permanent)	
9	Type of Institution (Boys/Girls/Co-education)	
10	Details of application fee: a) Amount b) Draft No. and date c) Name of the Bank	

B. Type of Management:

1.	Indicate if the Institution is to be Managed by the Society/Trust. A copy each of the certificate of Registration, Memorandum of Association/Bye laws etc. should be attached.	
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C. Infrastructural facilities:

1	Indicate if land is available in the name of the society/trust..	
2(i)	If the course is proposed to be started in a building already constructed following details /documents may be furnished:- a) Approved building plan with the details of Area floor/Room wise. b) Total plinth area. c) Completion certificate from the local authority.	
(ii)	If a building is yet to be constructed, the following Details/Doocuments should be furnished. a) Site Plan b) Approved building plan with details of area floor/room wise. c) Date of commencement of construction. d) Likely date of completion of construction.	
(iii)	Pending construction of own building, details of building(s) identified for starting the course.	
(iv)	If more than one building has been identified. Distance from one building to the other be given.	
(v)	Usable area of the building(s)in sq.mts	
(vi)	Are water, electricity and toilet facilities available?	
(vii)	Location of the building-whether residential or non-residential	
3.	Following specified details of accommodation may be furnished:-	
	No. of Rooms	Area in sq.mtrs.
	Class Rooms	
	Principal Room	
	Faculty Room	
	Library	
	Learning Resource Centre	
	Office Room	
	Store Room	
	Hall	
	Common Room	
	Canteen	
	Laboratories	
	Hostel (Separate for Boys & Girls)	
4.	Give details of space available for outdoor (play ground etc.)/indoor games.	
5.	Give Full detail of furniture etc	

D. Curriculum Transaction:-

	Indicate the steps that are being taken for recruiting teaching staff and non-teaching staff for the course (give the procedure of recruitment and composition of selection committee).	
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E. Instructional Facilities:-

1.	Details of laboratory facilities such as Science, laboratory/Psychology laboratory/ Education technology and media laboratory etc. alongwith available equipment and software and hardware facilities may be given.	
2.	Give details of laboratory equipment, Computer Hardware and Software and other teaching aids etc.	
3.	Following details may be furnished: a) Details of playfields, multipurpose hall/gymnasium for indoor sports. b) Details of various equipments for games and sports. c) Facility of health education and anatomy and psychology lab alongwith the details of equipment.	
4.	Give detail of books, magazines, journals, audio visual aids, teaching aids and play material.	

F. Finance:-

1	Indicate the source of finance and funds available for running the institutions/programme.	
2	Has the institution deposited Rs. 5.00 lacs as security with the University, if so, give details in case provisional affiliation has already been granted?	

G. Other Information:

1	Details of other courses if any, being run by the institution:			
<u>Name of the course</u>		<u>Intake</u>	<u>Duration</u>	<u>Provisional/Temporary/Permanent Affiliation.</u>
2	Details of other institutions, if any being run by the Society/Trust/Board.			
<u>Name of Institution</u>			<u>Course Conducted</u>	

Place:

()
Name & Designation
Of the applicant with the
seal of institution

Date:

Correspondence Address:

Pin Code_____

LIST OF ESSENTIAL DOCUMENTS TO BE ATTACHED WITH THE APPLICATION FOR GRANTING PROVISIONAL/TEMPORARY/PERMANENT AFFILIATION.

- I. Prescribed Fee of Rs. 25,000/- or Rs. 50,000/- (Non-refundable) in the form of a crossed Demand Draft payable to the Finance Officers, Himachal Pradesh University, Summer Hill, Shimla-5 or detail/proof of depositing the fee in the University account for seeking Provisional/Temporary Affiliation or Permanent Affiliation.
- II. Undertaking in Non-Judicial Stamp Paper as per the Format given in Annexure-C.
- III. Copy of Approved Building Plan.
- IV. A crossed Demand Draft payable to the Finance Officer, Himachal Pradesh University, Summer Hill, Shimla-5 for Rs. 5.00 lacs (Rupees five lacs only) as Security Money in case provisional affiliation has been sought/granted.
- V. A copy of each of the certificate of Registration, Memorandum of Association and Bye laws in case the institution is managed by a Society/Trust, if already submitted with provisional affiliation application, may inform of the changes, if any.
- VI. Copies of valid land documents along with a Land title Certificate as per the format given in Annexure-D to be issued by a Revenue Officer not below the rank of Tehsildar, if already submitted with provisional affiliation application, may inform of the changes, if any.
- VII. A sworn affidavit verifying the contents given in the application form and the documents attached therewith. The affidavit must be attested through a First Class Magistrate/SDM/ADM.

Note:-

If the application is found incomplete i.e. without the essential documents, the institution may be asked to make good deficiencies in the application on or before starting of the session or visit of the Inspection Committee whichever is earlier.

UNDERTAKING

That, I have read and understand the contents of the application and the same are true and correct on the basis of my personal knowledge and on the basis of records of the institution.

In connection with my/our application for grant of Provisional / Temporary /Permanent affiliation of _____
(Name of the Institution) to conduct _____ course
With _____ intake/additional intake and hereby undertake to comply with the following:

- I. That infrastructural, instructional and other facilities has been/shall be provided as per the norms, standards and guidelines prescribed from time to time.
- II. That admission to the course will be made only after provisional/Temporary/ Permanent affiliation is granted by the University.
- III. That the Management will make adequate funds available for providing satisfactory facilities and for proper programme implementation.
- IV. That the Management will appoint the Public Information Officer under RTI Act. 2005 and make available information sought by applicant.

(Signature of the authorized designation
Authority alongwith his/her official
Position and office seal)

Place: _____

Name in Block Letters

Date: _____

LAND TITLE CERTIFICATE

(To be issued by a Revenue Officer not below the rank of the Tehsildar)

From:-

To

The Registrar
Himachal Pradesh University,\
Summer Hill, Shimla-5.

Subject:- Land Title Certificate.

On the request of _____ Trust/Institution/Society I have
been examined the various land documents/records pertaining to the following land

1. Address _____

2. Location _____

3. Area/Measurement _____

After careful examination of the documents and satisfying myself, I clearly that the above
mentioned land is presently in the name/title of _____
Society/Trust/Institution.

Further, it is clarified that there are no restrictions for constructions of building to be used for
Education Course.

Place: -
Date: -

Name:-
Address:-

Rate of Inspection Fee/Provisional Affiliation Fee/Temporary Affiliation Fee/Permanent Affiliation Fee and Annual Continuation Affiliation Fee.

Sr. No.	Type of College/Course	Inspection Fee(Rs.)	Provisional Affiliation Fee (Rs.)	Temporary Affiliation Fee (Rs.)	Permanent Affiliation Fee(Rs.)	Annual Permanent Continuation Fee(Rs.)
1	2	3	4	5	6	7
1.	Colleges offering Under Graduate ArtsSubjects only	10,000/-	20,000/-	25,000/-	30,000/-	30,000/-
2.	Colleges offering Under Graduate Arts and Commerce Subjects only	20,000/-	35,000/-	40,000/-	45,000/-	45,000/-
3.	Colleges Offering Undergraduate Arts and Science (General) Subjects only	20,000/-	40,000/-	45,000/-	50,000/-	50,000/-
4.	Colleges offering Undergraduate Arts, Commerce and Science (General) Classes	30,000/-	45,000/-	50,000/-	55,000/-	55,000/-
5.	Degree Colleges having additional PGClasses	15,000/- each course	10,000 per subject	12,000/- per subject	15000/- per subject	15000/- per subject
6.	Colleges offering BPE Course (Self Financing)	15,000/-	30,000/-	35,000/-	40,000/-	40,000/-
7.	Colleges offering BBA Course (Self Financing)	15,000/-	20,000/-	25,000/-	30,000/-	30,000/-
8.	Colleges offering BCA Course (Self Financing)	15,000/-	20,000/-	25,000/-	30,000/-	30,000/-
9.	Colleges offering any Post Graduate Diploma level courseslike PGDCA, PGDPM, Yoga, ETC.	10,000/- Each Course	20,000/- Each Course	25,000/- Each Course	30,000/- Each Course	30,000/- Each Course
10.	Govt./Private Colleges running M.Sc. Courses	20,000/- Each Course	30,000/- Each Course	35,000/- Each Course	50,000/- Each Course	50,000/- Each Course
Sanskrit Colleges Group "B"						
11.	Affiliated/Associated Sanskrit Colleges	10,000/-	10,000/-	15,000/-	20,000/-	20,000/-
Professional Colleges Group "C"						
12.	B.Ed. Colleges	60,000/-	80,000/-	1,00,000/-	1,20,000/-	1,20,000/-
13.	B.P.Ed. Colleges	60,000/-	70,000/-	90,000/-	1,00,000/-	1,00,000/-
14.	B.Ed Colleges running M.Ed College/Classes	60,000/- Each Course	1,20,000/-	1,50,000/-	2,00,000/-	2,00,000/-
15.	B.Ed. Colleges running additional M.Ed. & B.P.Ed Classes	60,000/- Each Course	1,60,000/-	2,00,000/-	2,50,000/-	2,50,000/-
16.	B.Ed. Colleges running additional B.P.Ed Classes	60,000/- Each Course	1,20,000/-	1,50,000/-	2,00,000/-	2,00,000/-
17.	Dental Colleges running BDS Course	60,000/-	1,20,000/-	1,50,000/-	2,00,000/-	2,00,000/-
18.	Dental Colleges running BDS and MDS Courses	60,000/- Each	1,20,000/- Plus 10,000/- per MDS Course	1,50,000/- Plus 15,000/- per MDS Course	2,00,000/- Plus 20,000/- per MDS Course	2,00,000/- Plus 20,000/- per MDS Course
19.	Medical Colleges running MBBS course	60,000/-	1,20,000/-	1,50,000/-	2,00,000/-	2,00,000/-

20.	Medical Colleges running MBBS and MD/MS Courses	60,000/- Each	1,20,000/- Plus 10,000/- per MD/MS Course	1,50,000/- Plus 15,000/- per MD/MS Course	2,00,000/- Plus 25,000/- per MD/MS Course	2,00,000/- Plus 25,000/- per MD/MS Course
21.	Medical Colleges running additional para Medical Courses	50,000/- Each Course	25,000/- Each Course	30,000/- Each Course	40,000/- Each Course	40,000/- Each Course
22.	Colleges running B.Sc. Nursing Courses	60,000/-	1,00,000/-	1,25,000/-	1,50,000/-	1,50,000/-
23.	Nursing Colleges running additional Post Basic Nursing Courses	60,000/- Each	1,25,000/-	1,50,000/-	2,00,000/-	2,00,000/-
24.	Nursing Colleges running additional M.Sc. Nursing Course	60,000/- Each	1,50,000/-	2,00,000/-	2,50,000/-	2,50,000/-
25.	Ayurvedic Colleges	60,000/-	1,20,000/-	1,50,000/-	2,00,000/-	2,00,000/-
26.	Ayurvedic Colleges running additional P.G. Courses	60,000/- Each	1,20,000/- Plus 10,000/- per PG Course	1,50,000/- Plus 15,000/- per PG Course	2,00,000/- Plus 25,000/- per PG Course	2,00,000/- Plus 25,000/- per PG Course
27.	Homeopathic Colleges	60,000/-	1,20,000/-	1,50,000/-	2,00,000/-	2,00,000/-
28.	Homeopathic Colleges with PG Courses	60,000/- Each	1,20,000/- Plus 10,000/- per PG Course	1,50,000/- Plus 15,000/- per PG Course	2,00,000/- Plus 25,000/- per PG Course	2,00,000/- Plus 25,000/- per PG Course
29.	Colleges running MCA Course	60,000/-	80,000/-	1,00,000/-	1,25,000/-	1,25,000/-
30.	Law Colleges running LLB Three year course	60,000/-	80,000/-	1,00,000/-	1,25,000/-	1,25,000/-
31.	Law Colleges running LLB Three year course and B.A. LLB five years course	60,000/- each	1,30,000/-	1,60,000/-	2,00,000/-	2,00,000/-
32.	Bio-Science Colleges running B.Sc. (Hons) Bio-Technology and B.Sc. Microbiology courses	45,000/- Each Course	50,000/- Each Course	60,000/- Each Course	80,000/- Each Course	80,000/- Each Course
33.	Bio-Science Colleges running additional PG courses	45,000/- Each Course	1,00,000/- Each Course	1,20,000/- Each Course	1,40,000/- Each Course	1,40,000/- Each Course
34.	Bachelor of Hotel Management Course	60,000/-	80,000/-	1,00,000/-	1,20,000/-	1,20,000/-

Late fee is to be charged from the new college/Institutions which submits incomplete proposals after the dates prescribed by the University under Ordinance 38.2 for seeking affiliation.

Sr. No.	Date prescribed	Schedule of late fee.
1.	Upto 31 st December of the year preceding the one in which it proposed to start the classes.	Rs. 75,000/- per course
2.	Upto 28 th February of the year preceding the one in which it proposed to start the classes.	Rs. 1,00,000/- per course
3.	Upto 30 th April of the year preceding the one in which it proposed to start the classes	Rs. 1,50,000/- per course
4.	Upto 30 th June of the year preceding the one in which it proposed to start the classes	Rs. 2,00,000/- per course
5.	After 30 th June of the year preceding the one in which it proposed to start the classes, if any	Rs. 2,50,000/- per course

Dated: Shimla-5, the 1st Jun 2016

NOTIFICATION

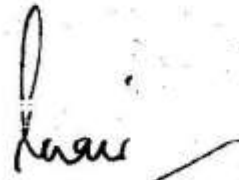
The Hon'ble Vice Chancellor had constituted a committee to re-examine the issue of payment of Security Charges of Rs. 5,00,000/- (Five lac) per course/Unit as mentioned in Para 3 and other issues of the "**Regulations for Affiliation of Colleges**" which was circulated to all the affiliated/associated colleges for its compliance vide notification of even no. dated 27.04.2015. The Executive Council vide item No. 20 in its meeting held on 30.05.2016 has approved the recommendations of the said committee which are reproduced hereunder:-

1. The Endowment fund will be charged from all the Colleges affiliated to /associated with H.P. University as per provision of the first Ordinances of H.P. University as amended from time to time instead of Security Charges Rs. 5,00,000/- (Five lac) per course/Unit mention in Para 3 of the ibid Regulations.

2. The titles of the Inspection Fee/Provisional Affiliation Fee/Temporary Affiliation Fee/Permanent Affiliation Fee and Annual Continuation Affiliation Fee in the regulation at "**Annexure E**" were not clear and hence are amended in the following manner:-

Sr No.	Type of College/ Course	Inspection Fee (Rs.) (Annual)	Provisional Affiliation Fee (Rs.) (one time)	Temporary Affiliation Fee (Rs.) (Annual)	Permanent Affiliation Fee(Rs.)	Permanent Continuation Affiliation Fee (Rs.) (After three year and 10% increase every year)
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3. During the process for considering the grant of temporary affiliation, the Colleges are required to obtain "**No Dues Certificate**" from the University and will place the same before the Inspection Committee which shall be considered for granting the privilege of affiliation.


Registrar,
H.P. University, Shimla-5

Endst. No Even.

Dated: 1 JUL 2016

Copy forwarded for information and further necessary action to:

1. All the Principal of affiliated to/associated with H.P. University, Shimla-5
2. The Secretary, University Grant Commission, Bahadur Shah Jafar Marg, New Delhi.
3. The Director, Hr. Education, H.P. Shimla-171001.
4. The Principal Secretary (Hr. Education) to the Govt of H.P. Shimla-2.
5. The Dean of Studies/Dean CDC, H.P. University, Shimla-5.
6. The Finance officer H.P. University, Shimla-5
7. The COE /Addl. COE/ F.O./ Jt. Controller (LAD), H.P. University, Shimla-5.
8. The Deputy Registrar (Admn.) w.r.t. decision taken by the Executive Council vide item No 20 in its meeting held on 30.05.2016.
9. The DR/ AR (Exams/Secrecy/RME/Conduct/Eval/Re-Eval/Internal Audit), H P University, Shimla-5
10. Secretary to VC/SPS to the Vice-Chancellor/Registrar, HPU, Shimla-5.
11. Concerned file of the college/Guard file.


Registrar,

PF No. 1-105/91-HPU (Acad) Vol-IV
(NAAC Accredited "A" Grade University)
Himachal Pradesh University, Summer Hill, Shimla-5
"Academic Branch"

Dated: 15.12.2020
15.12.2020

Notification

In continuation to this office Notification No. 1-537/2009-HPU (Acad) dated 27.04.2015 and on the recommendations of High Power Committee in its meeting held on 21.09.2020 vide item No. 2 and the Executive Council in its meeting held on 21.11.2020 vide item No. 6 have approved the enhancement of following rates of Inspection fees to grant Temporary/extension of affiliation with immediate effect.

Sr. No.	Name of the Fee	Existing fee	Enhanced fee
1.	Inspection Fee	@ Rs 10,000/- (each course)	@ Rs 20,000 (each course)



Registrar,
HPU, Shimla-5

Dated: 15.12.2020

Endst. No. Even

Copy forwarded to the following for information & further necessary action to:-

1. The Dean of Studies, HPU, Shimla-5
2. The Dean, CDC, HPU, Shimla-5
3. The Finance Officer, HPU, Shimla-5
4. The Deputy Controller, (LAD), HPU, Shimla-5
5. The Deputy Registrar (internal Audit), HPU, Shimla-5
6. The A.R./S.O (Accounts-I, II/Compilation), HPU, Shimla-5
7. The Assistant Registrar (Admn.), HPU, Shimla-5 w.r.t action taken report on the item No. 6 of Executive Council's meeting held on 21.11.2020.
8. The SPS/PS to the Vice-Chancellor/Registrar, HPU, Shimla-5
9. All the Supdts./D.A's of Academic branch dealing with affiliation matters of the Govt. /Proff. /B.Ed. colleges.
10. Guard file.



Registrar

PF No. 1-622/2014-HPU (Acad)
(NAAC Accredited "A" Grade University)
Himachal Pradesh University, Summer Hill, Shimla-5
"Academic Branch"

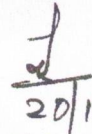
Dated: 18.11.2024

Notification

In continuation to this office Notification No. 1-537/2009-HPU (Acad) dated 27.04.2015 and No. 1-105/91-HPU (Acad) Vol-IV dated 15.12.2020, the committee constituted by the Hon'ble Vice-Chancellor to decide the Inspection & Affiliation fee for MTTM Course in the colleges affiliated with the H.P. University, Shimla-5 has recommended the following Inspection and Affiliation fees for implementation with immediate effect:-

Name of Course	Inspection Fee	Provisional Affiliation Fee (Rs)	Temporary Affiliation Fee(Rs.)	Permanent Affiliation Fee	Annual Permanent Continuation Affiliation Fee (Rs.)
MTTM	66,000	88,000	1,10,000	1,32,000	1,32,000

The aforesaid recommendations of the said committee has been approved by the Finance Committee in its meeting held on 21.08.2024 and the Executive Council in its meeting held on 28.09.2024.


20/11/2024
Registrar,
HPU, Shimla-5

Endst. No. Even

Dated: 18.11.2024

Copy forwarded for information and further necessary action to:-

1. The Dean of Studies, HPU, Shimla-5
2. The Dean, CDC, HPU, Shimla-5
3. The Finance Officer, HPU, Shimla-5 w.r.t. the action taken on the item No. 14 of Finance Committee's meeting held on 21.08.2024.
4. The Deputy Controller, (LAD), HPU, Shimla-5
5. The Deputy Registrar (internal Audit), HPU, Shimla-5
6. The A.R./S.O (Accounts-I, II/Compilation), HPU, Shimla-5 / Web Admin to upload the on website
7. The Assistant Registrar (Admn.), HPU, Shimla-5 w.r.t action taken on report on the spot item No. 7 of Executive Council's meeting held on 28.09.2024.
8. The SPS/PS to the Vice-Chancellor/Registrar, HPU, Shimla-5
9. All the Principal of the affiliated colleges running MTTM Courses in the HP
10. All the Supdts./D.A's of Academic branch dealing with affiliation matters of the Govt/ Prof. /B.Ed. colleges.
11. Guard file.


Registrar

Dated: 07.03.2025

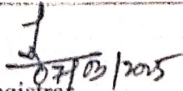
Notification

In Continuation to this office notification of even number dated 27.04.2015. The Executive Council in its meeting held on 13.12.2024 vide item No. 13 has approved the amendments/corrections with immediate effect in "**Regulations for Affiliation of Colleges**" the type of College/Course mentioned at Sr. No.5 & 10 for the Rate of Inspection Fee/Provisional Affiliation Fee/Temporary Affiliation Fee/Permanent Affiliation Fee and Annual Continuation Affiliation Fee above under Annexure-E amended as under:-

Sr.No.	Existing Provision	Amendment
5.	Degree Colleges having additional PG Classes	For Column-2 of Sr.No.5 of Rate of Inspection Fee/ Provisional Affiliation Fee/ Temporary Application Fee/ Permanent Affiliation Fee and Annual Continuation Affiliation Fee (Annexure-E) of Regulation for affiliation of colleges following shall be substituted, namely:- Degree Colleges having additional PG Courses (Other than Science Courses)
10.	Govt./Private Colleges running M.Sc. Courses	For Column-2 of Sr.No.10 of Rate of Inspection Fee/ Provisional Affiliation Fee/ Temporary Affiliation Fee/ Permanent Affiliation Fee and Annual Continuation Affiliation Fee (Annexure-E) of Regulation for affiliation of colleges following shall be substituted, namely:- Degree Colleges having M.Sc. Courses (in addition to UG Courses) & Govt./Private Colleges running M.Sc. Courses

Similarly Existing Provision of Regulation for affiliation of Colleges Sr.No. 7: Continuation of Affiliation (Regulation for Affiliation of Colleges) also amended as under:-

Existing Provision of Regulation for affiliation of Colleges Sr.No. 7: Continuation of Affiliation (Regulation for Affiliation of Colleges)	Amendment in Sr. No.7: Continuation of Affiliation (Regulation for affiliation of Colleges)
Every college has to deposit the temporary/permanent/ continuation of affiliation along with prescribed fee before the start of session i.e. 30 th June, otherwise the University has a right either to withdraw the affiliation of the concerned institute/College or to take other action as it may deem fit.	For "Sr.No. 7 Continuation of Affiliation" of Regulation for affiliation of colleges shall be substituted, namely: Every college has to deposit the temporary/permanent/ continuation of affiliation along with prescribed fee for all UG/PG courses upto 30 th November of the year preceding and the Vice-Chancellor may allow an application to be entertained upto the 31 st December of the year preceding the year in which the provisional/ temporary/permanent affiliation or recognition is sought with a late fee of Rs. 25,000/- if he/she is satisfied that the necessary buildings, playgrounds, hostel facilities, equipments, library and furniture exist or can be made available before start of the academic session, otherwise the University has a right either to withdraw the affiliation of the concerned institute/ College or to take other action as it may deem fit.


 Registrar,
 HPU, Shimla-5

PTO

Dated: 07.03.2025

Copy forwarded to the following for information & further necessary action:-

1. The Principal Secretary to the Chancellor, HP. Raj Bhawan, Shimla-2
2. The Secretary, University Grant Commission, Bhadur Shah Jafar Marg, New Delhi
3. The Principal Secretary/Additional Secretary (Hr. Education) to the Govt. of HP, Shimla-2
4. The Director of Higher Education to the Govt. of HP Shimla-1
5. The Dean-cum-Director, College Development Council, HPU, Shimla-5
6. The Dean of Studies/DSW/Chief Warden, HPU, Shimla-5
7. The Director, ICDEOL/UIT/UCBS/IIHS/Principal HPUCES, Shimla
8. The Director, HPU Regional Centre Dharamshala, Kangra, HP
9. All the Principals of (Govt./Pvt./B.Ed./Professional) affiliated Colleges/Associated with HPU for further necessary action
10. The Finance Officer, HPU, Shimla-5 with the request to create a new Budget Head/Account so that all affiliation/Inspection fees may be deposited in the same account/head.
11. Jt. Controller (LAD), HPU, Shimla-5
12. All the Branch Officer, HPU, Shimla-5 | *web admin with the request to upload the same.*
13. The Assistant Registrar (Admn.), HPU, Shimla-5 w.r.t action taken on the item No. 13 of Executive Council's meeting held on 13-12-2024.
14. SPS/PS to the Vice-Chancellor/Pro-Vice-Chancellor/Dean of Studies/Dean, CDC/ F.O/ Registrar /Jt. Controller (LAD)/ACOE, HPU, Shimla-5
15. All the Supdts./D.A's dealing with affiliation of the colleges.
16. Guard file.



Registrar